

DOCUMENT COVER SHEET

If you decide to send additional materials with your application, now or at a later time, you will need to use this Document Cover Sheet. Please make a copy of the blank cover sheet if necessary.

Additional documents will not be processed unless you provide the following information.	
Recruitment Number	
Job Title	
Last Name	
First Name MI	
First 3 letters of last name at birth Last 4 digits of Social Security Number Month of Birth Day of Birth	
● Fill in circles completely for each item you are sending.	
O Supplemental Checklist or Questionnaire / Letter of Application	
O Resume	
O Transcripts	
O License / Certification	
O DMV Record	
○ Typing Certificate	
O Writing Sample	
O Education	
○ Certification	
Other	
Place cover sheet(s) on top of materials and mail to:	
San Luis Obispo County Personnel Department 1055 Monterey Street, Suite D-250, San Luis Obispo, CA 93408 (805) 781-5959 (805) 781-5958 - Job Hotline	
FOR PERSONNEL DEPARTMENT USE ONLY	
Date Received / / Received By Number of Pages (non-blank)	$\neg \mid$